

Please provide the following information, and submit to the NOAA DM Plan Repository.

Reference to Master DM Plan (if applicable)

As stated in Section IV, Requirement 1.3, DM Plans may be hierarchical. If this DM Plan inherits provisions from a higher-level DM Plan already submitted to the Repository, then this more-specific Plan only needs to provide information that differs from what was provided in the Master DM Plan.

URL of higher-level DM Plan (if any) as submitted to DM Plan Repository:

1. General Description of Data to be Managed**1.1. Name of the Data, data collection Project, or data-producing Program:**

NOAA's Estuarine Living Marine Resources (ELMR) Data Base

1.2. Summary description of the data:

In 1985, NOAA launched the Estuarine Living Marine Resources (ELMR) Program to develop a consistent data base on the distribution, relative abundance, and life history characteristics of ecologically and economically important fishes and invertebrates in the Nation's estuaries. The Nationwide ELMR data base includes information for 153 species found in 122 estuaries and coastal embayments. Species are selected according to a set of criteria, which consider their commercial, recreational, and ecological value, as well as their utility as an indicator of environmental stress. The data base is divided into five study regions - West Coast, Gulf of Mexico, Southeast, Mid-Atlantic, and North Atlantic. For each species, five life stages are considered - adults, juveniles, larvae, spawning, and eggs - with some exceptions. Each estuary is subdivided into one to five salinity zones. Relative abundance is ranked by month for each life stage of each species, in each salinity zone of each estuary. The program utilized a consistent sampling strategy that enables comparisons to be made among species, specific life stages and times of year within, and to a lesser degree, among estuarine systems. In addition, a series of reports have been published which summarize the methods and results of the ELMR Program. These include a National report (2000), regional data summary reports for the North Atlantic (1994), Mid-Atlantic (1994), Southeast (1991), Gulf of Mexico (1992), and West Coast (1990), and regional life history summary reports for the West Coast (1991) and Gulf of Mexico (1997). Free copies of these reports are available upon request from the Biogeography Program (301-713-3028).

1.3. Is this a one-time data collection, or an ongoing series of measurements?

One-time data collection

1.4. Actual or planned temporal coverage of the data:

1985 to 2000

1.5. Actual or planned geographic coverage of the data:

W: -125, E: -66, N: 49, S: 24

1.6. Type(s) of data:

(e.g., digital numeric data, imagery, photographs, video, audio, database, tabular data, etc.)
online database

1.7. Data collection method(s):

(e.g., satellite, airplane, unmanned aerial system, radar, weather station, moored buoy, research vessel, autonomous underwater vehicle, animal tagging, manual surveys, enforcement activities, numerical model, etc.)

1.8. If data are from a NOAA Observing System of Record, indicate name of system:**1.8.1. If data are from another observing system, please specify:****2. Point of Contact for this Data Management Plan (author or maintainer)****2.1. Name:**

NCCOS Scientific Data Coordinator

2.2. Title:

Metadata Contact

2.3. Affiliation or facility:

National Centers for Coastal Ocean Science

2.4. E-mail address:

NCCOS.data@noaa.gov

2.5. Phone number:**3. Responsible Party for Data Management**

Program Managers, or their designee, shall be responsible for assuring the proper management of the data produced by their Program. Please indicate the responsible party below.

3.1. Name:

NCCOS Scientific Data Coordinator

3.2. Title:

Data Steward

4. Resources

Programs must identify resources within their own budget for managing the data they produce.

4.1. Have resources for management of these data been identified?**4.2. Approximate percentage of the budget for these data devoted to data management (**

specify percentage or "unknown"):

5. Data Lineage and Quality

NOAA has issued Information Quality Guidelines for ensuring and maximizing the quality, objectivity, utility, and integrity of information which it disseminates.

5.1. Processing workflow of the data from collection or acquisition to making it publicly accessible

(describe or provide URL of description):

Process Steps:

- 2000-01-01 00:00:00 - Estuaries for each region were selected from the National Estuarine Inventory (NEI) Data Atlas-Volume I, with a total of 122 estuaries within the five study regions included in the ELMR project. Data on the spatial and temporal distributions of species were compiled for five salinity zones. Species were selected based on the commercial value, recreational value, indicator of environmental stress, and ecological value. A data sheet was developed for each species in each estuary to facilitate the review and presentation of the information. Data compiled for each species/life stage included: (1) the salinity zone it occupies, (2) its monthly distribution in those zones, and (3) its relative abundance in those zones. The integrated quantitative and qualitative relative abundance estimates were then verified through an extensive review process utilizing expert knowledge and field experiences of fisheries scientists, managers, and field biologists. Process Date Range is 1985 - 2000

5.1.1. If data at different stages of the workflow, or products derived from these data, are subject to a separate data management plan, provide reference to other plan:

5.2. Quality control procedures employed (describe or provide URL of description):

6. Data Documentation

The EDMC Data Documentation Procedural Directive requires that NOAA data be well documented, specifies the use of ISO 19115 and related standards for documentation of new data, and provides links to resources and tools for metadata creation and validation.

6.1. Does metadata comply with EDMC Data Documentation directive?

No

6.1.1. If metadata are non-existent or non-compliant, please explain:

Missing/invalid information:

- 1.7. Data collection method(s)
- 4.1. Have resources for management of these data been identified?
- 4.2. Approximate percentage of the budget for these data devoted to data

management

- 5.2. Quality control procedures employed
- 7.1. Do these data comply with the Data Access directive?
 - 7.1.1. If data are not available or has limitations, has a Waiver been filed?
 - 7.1.2. If there are limitations to data access, describe how data are protected
- 7.4. Approximate delay between data collection and dissemination
- 8.1. Actual or planned long-term data archive location
- 8.3. Approximate delay between data collection and submission to an archive facility
- 8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?

6.2. Name of organization or facility providing metadata hosting:

NMFS Office of Science and Technology

6.2.1. If service is needed for metadata hosting, please indicate:

6.3. URL of metadata folder or data catalog, if known:

<https://inport.nmfs.noaa.gov/inport/item/39291>

6.4. Process for producing and maintaining metadata

(describe or provide URL of description):

Metadata produced and maintained in accordance with the NMFS Data Documentation

Procedural Directive: <http://www.nmfs.noaa.gov/op/pds/documents/04/111/04-111-01.pdf>

7. Data Access

NAO 212-15 states that access to environmental data may only be restricted when distribution is explicitly limited by law, regulation, policy (such as those applicable to personally identifiable information or protected critical infrastructure information or proprietary trade information) or by security requirements. The EDMC Data Access Procedural Directive contains specific guidance, recommends the use of open-standard, interoperable, non-proprietary web services, provides information about resources and tools to enable data access, and includes a Waiver to be submitted to justify any approach other than full, unrestricted public access.

7.1. Do these data comply with the Data Access directive?

7.1.1. If the data are not to be made available to the public at all, or with limitations, has a Waiver (Appendix A of Data Access directive) been filed?

7.1.2. If there are limitations to public data access, describe how data are protected from unauthorized access or disclosure:

7.2. Name of organization of facility providing data access:

National Centers for Coastal Ocean Science

7.2.1. If data hosting service is needed, please indicate:**7.2.2. URL of data access service, if known:**

<http://www8.nos.noaa.gov/biogeopublic/elmr.aspx>

7.3. Data access methods or services offered:

For more information on the ELMR data base, or to request publications, please contact David Moe Nelson, phone (301) 713-3028, email david.moe.nelson@noaa.gov;

7.4. Approximate delay between data collection and dissemination:**7.4.1. If delay is longer than latency of automated processing, indicate under what authority data access is delayed:****8. Data Preservation and Protection**

The NOAA Procedure for Scientific Records Appraisal and Archive Approval describes how to identify, appraise and decide what scientific records are to be preserved in a NOAA archive.

8.1. Actual or planned long-term data archive location:

(Specify NCEI-MD, NCEI-CO, NCEI-NC, NCEI-MS, World Data Center (WDC) facility, Other, To Be Determined, Unable to Archive, or No Archiving Intended)

8.1.1. If World Data Center or Other, specify:**8.1.2. If To Be Determined, Unable to Archive or No Archiving Intended, explain:****8.2. Data storage facility prior to being sent to an archive facility (if any):**

National Centers for Coastal Ocean Science - Silver Spring, MD

8.3. Approximate delay between data collection and submission to an archive facility:**8.4. How will the data be protected from accidental or malicious modification or deletion prior to receipt by the archive?**

Discuss data back-up, disaster recovery/contingency planning, and off-site data storage relevant to the data collection

9. Additional Line Office or Staff Office Questions

Line and Staff Offices may extend this template by inserting additional questions in this section.